

**APPLICATION FOR
NON-IMMIGRANT VISA**

FA Form No. 2 (revised 2000)
Foreign Service of the Philippines
Philippine Embassy, New Delhi

Applicant's Signed
Photograph (passport
size) taken within the
last 6 months. Please
affix signature on the
front side of picture.

For official use only

Visa No. _____

Sticker No. _____

Surname _____ Given Name _____
Middle Name _____ Nationality _____
Date of Birth ____/____/____ Age: _____ Male Female
Date / Month / Year

Type of Passport or Travel Document:
Ordinary Official Diplomatic Travel Document
Passport Number _____ Place of Issue _____
Date of Issue _____ Valid Until _____

Name of Applicant's Father _____
Name of Applicant's Mother _____
Name of Traveling Companion _____
(Only for Applicant under 16 years old) Relation _____

Home Address of Applicant _____
Since _____ Telephone No: _____ Mobile No: _____
Office Address _____
Since _____ Telephone No: _____ Fax No: _____

Occupation _____
Civil Status: Single Married Widowed Separated Divorced
Name of Spouse: Age _____
Names of Children / Age _____

Number of Entries Applied : Single entry Multiple entry
Port of Entry _____ Length of Stay in the Philippines _____
Arrival in the Philippines ____/____/____ Departure from the Philippines ____/____/____
Date / Month / Year Date / Month / Year
Flight Number (arrival) _____ Flight Number (departure) _____

Purpose of Entry (please tick one)

- Tourism Short visit to relatives/ friends To attend conference / seminar / meeting
 Business To board ship (for seaman) Special Treaty Trader or Investor / Special Resident Investor
 ADB or UN agency employee or dependent Government Official or dependent to visit on official travel
 To study. Name & Address of School _____
 To work or be employed. Name & Address of Company/Organization _____

 To join Filipino spouse To join family member residing in the Philippines Foreign Volunteer
 Others : Please specify. _____

Other persons traveling with applicant under the same passport or travel document:

1. _____ 2. _____

Applicant's Address in the Philippines (Pls. specify hotel or residence)

Telephone Number _____

Places to visit: _____

Reference in Philippines (if applicable)

Company Sponsor _____

Contact Person _____ Contact Number _____

Address _____

Reference in India

Company _____

Contact Person _____ Contact Number _____

Address _____

Have you been convicted of any crime?

- No Yes. Please provide details _____

Have you been issued a Philippine visa before?

- No Yes. Number of Latest visa issued : _____ Date of Issue _____

Do you have any communicable disease? No Yes. Please provide details _____

Do you have a history of mental illness? No Yes. Please provide details _____

Were you ever refused any kind of Philippine visa, denied admission into or deported from the Philippines and removed at government expense from the Philippines and other countries? No Yes

If Yes, please provide circumstance _____

Do you intend to study in the Philippines? No Yes

Do you intend to work in the Philippines? No Yes

Name of Travel Agent/ Representative (if applicable) : _____

Contact details _____

FOR THE APPLICANT

- I certify that I have read and understood all the questions in this application form and the answers I have furnished on this form are true and correct to the best of my knowledge and belief. I confirm that I have personally filled in my visa application form. Should there be any discrepancy in the data in the application form and other related documents, the Consular Section may not approve my application for a Philippine visa.
- I understand that any false or misleading statement will result in the refusal of a visa.
- I understand that the possession of a visa does not automatically entitle the bearer to enter the Philippines upon arrival at any port or entry if he or she is found inadmissible.
- I understand that I may enter the Philippines at the port of entry designated by the Philippine Immigration Authorities and under the conditions imposed by those authorities.
- I have submitted to the Consular Section of the Philippine Embassy in New Delhi on _____ (day/ month/ year) the required documents. (Please tick on the space on the list on the next page corresponding to the documents submitted.)
- I understand that I may be required to submit documents in addition to those submitted above to establish my credentials for the Philippine visa I am applying for corresponding to the stated purpose of my visit.
- I understand that since my application will go through the visa processing procedure, the visa processing fee that I will pay will not be refunded even if no visa is issued to me but shall be applied to the visa appropriate fee if granted.

_____ Date

_____ Signature of Applicant

SUBSCRIBED AND SWORN to before me this _____ day of _____

_____ (Seal)

_____ Consul of the Republic of the Philippines

FOR INDIAN NATIONALS (as of 1 April 2005)

- Indian nationals are allowed to apply for temporary visitor's visa for business and/or pleasure at the country of origin, place of legal residence and countries that require entry visas to Indian nationals.
- Only the Philippine Embassy in New Delhi processes and issues temporary visitor's visa for pleasure. Consulates General in Mumbai, Calcutta and Chennai only accept such duly accomplished applications forms and documentary requirements for onward transmittal to the Philippine Embassy in New Delhi.
- The issuance of a temporary Visitor's visa for pleasure with multiple- entry privileges and/ or with an authorized period of stay of more than thirty (30) days requires prior approval from the Philippine Department of Foreign Affairs in Manila.
- Only the Philippine Embassy in New Delhi issues multiple-entry business visas. It will have a maximum validity period of six months. For a validity period of one year, the approval of the Philippine Department of Foreign Affairs in Manila is to be secured.

(For Official Use only)

Non-Immigrant Visa No. _____ under Section _____ of the Philippine Immigration Act of 1940, as amended issued to _____ in _____ and valid until _____

Remarks, if any:

Service No. : _____

OR No. : _____

Fee Paid : _____

Seal

Name of Applicant: _____

SUBMISSION OF REQUIRED DOCUMENTS

Applicant: Please tick on the boxes below.

BASIC REQUIREMENTS FOR ALL VISA APPLICANTS

Yes

No

Visa application form fully completed in English

One passport size photograph. Scanned photos not allowed.

Original and valid passport. Passport validity must not extend at least 6 months beyond the length of proposed stay in the Philippines

Photocopy'd return air ticket

Photocopy of confirmed return air ticket

Non refundable Visa Processing fee of Rs 2,000 which will be applied to the fee for the visa granted.

FOR TOURIST VISA APPLICANTS

Certificate of Current Employment from Employer (if employed) to include employer's full name, address and telephone number, applicant's length of service and salary details.

Registration of Owned Company, if applicable

Banking records for the past 2 years. (Credit cards, travelers checks and cash are not acceptable as proof of funds.)

Latest Income Tax Returns for the last 2 years

Letter of invitation from the reference person in the Philippines, if applicable.

Certificate of Enrolment (if student)

FOR BUSINESS VISA APPLICANTS

Certificate of Current Employment from Employer (if employed) to include employer's full name, address and telephone number, applicant's length of service and salary details.

Registration of Owned Company (if applicable)

Letter of invitation from the reference person or company in the Philippines, if applicable.

FOR STUDENT VISA APPLICANTS

Original copy of the school's notice of acceptance with clear impression of school's dry seal, addressed to the student;

Original copy of the Certificate of Eligibility for Admission issued by the Philippine Commission on Higher Education if Enrolled in Medicine or Dentistry.

Authenticated Police Clearance

Medical Health Certificate issued by authorized physician including chest x-ray

FOR CHILDREN UNDER 15 YEARS OF AGE TRAVELING ALONE OR TO BE ACCOMPANIED BY A PERSON OTHER THAN A PARENT OR NOT JOINING A PARENT IN THE PHILIPPINES

Attested / Authenticated Affidavit of Request, Consent and Guarantee

FOR SEAMAN

Valid Seaman's Book

Letter from Shipping Company

FOR ACCREDITED FOREIGN GOVERNMENT OFFICIAL, FAMILIES AND ATTENDANTS

Note Verbale from the Indian Ministry of External Affairs

FOR SPOUSE OF PHILIPPINE CITIZENS

Report of Marriage authenticated by the Philippine Dept. of Foreign Affairs

FOR UNMARRIED MINOR CHILDREN OF PHILIPPINE CITIZENS

Authenticated Birth Certificate

Received by: _____

Date: _____

Affidavit must be executed by either or both parents, duly notarized by a local Notary Public, attested by the MEA and consular Philippine Embassy. This affidavit must be presented before Immigration officials at the port of entry in the Philippines upon the minor's arrival in the Philippines. A Waiver of Exclusion Ground (WEG) will be issued by the Philippine Bureau of Immigration.

FOR OFFICIAL USE ONLY

NAME OF APPLICANT	PENDING REQUIREMENT
BASIC REQUIREMENTS FOR ALL VISA APPLICANTS	
Visa application form fully completed in English	
One passport size photograph. Scanned photos not allowed.	
Original and valid passport. Passport validity must not extend at least 6 months beyond the length of proposed stay in the Philippines	
Photocopy of page of passport with applicant's data	
Original confirmed return air ticket	
Photocopy of confirmed return air ticket	
Non refundable Visa Processing fee of Rs2,000 which will be applied to the fee for the visa granted.	
FOR TOURIST VISA APPLICANTS	
Certificate of Current Employment from Employer (if employed) to include employer's full name, address and telephone number, applicant's length of service and salary details.	
Registration of Owned Company, if applicable	
Banking records for the past 2 years. (Credit cards, travelers checks and cash are not acceptable as proof of funds.)	
Latest Income Tax Returns for the last 2 years	
Letter of invitation from the reference person in the Philippines, if applicable.	
Certificate of Enrolment (if student)	
FOR BUSINESS VISA APPLICANTS	
Certificate of Current Employment from Employer (if employed) to include employer's full name, address and telephone number, applicant's length of service and salary details.	
Registration of Owned Company (if applicable)	
Letter of invitation from the reference person or company in the Philippines, if applicable.	
FOR STUDENT VISA APPLICANTS	
Original copy of the school's notice of acceptance with clear impression of school's dry seal, addressed to the student;	
Original copy of the Certificate of Eligibility for Admission issued by the Philippine Commission on Higher Education if Enrolled in Medicine or Dentistry.	
Authenticated Police Clearance	
Medical Health Certificate issued by authorized physician including chest x-ray	
FOR CHILDREN UNDER 15 YEARS OF AGE TRAVELING ALONE OR TO BE ACCOMPANIED BY A PERSON OTHER THAN A PARENT OR NOT JOINING A PARENT IN THE PHILIPPINES	
Attested / Authenticated Affidavit of Request, Consent and Guarantee.	
FOR SEAMAN	
Valid Seaman's Book	
Letter from Shipping Company	
FOR ACCREDITED FOREIGN GOVERNMENT OFFICIAL, FAMILIES AND ATTENDANTS	
Note Verbale from the Indian Ministry of External Affairs	
FOR SPOUSE OF PHILIPPINE CITIZENS	
Report of Marriage authenticated by the Philippine Dept. of Foreign Affairs	
FOR UNMARRIED MINOR CHILDREN OF PHILIPPINE CITIZENS	
Authenticated Birth Certificate	

FOR VISA PROCESSOR: Please check on the space for the pending document.

Processed by: _____

Date: _____

Dear Applicant:

- Your request for visa for the category applied for is approved.
- You are requested to submit the following to establish you as a qualified applicant for the visa category you have applied for:

- Your credentials have not established you as a qualified applicant for the visa category you have applied for:

Visa Officer: _____

Date: _____